

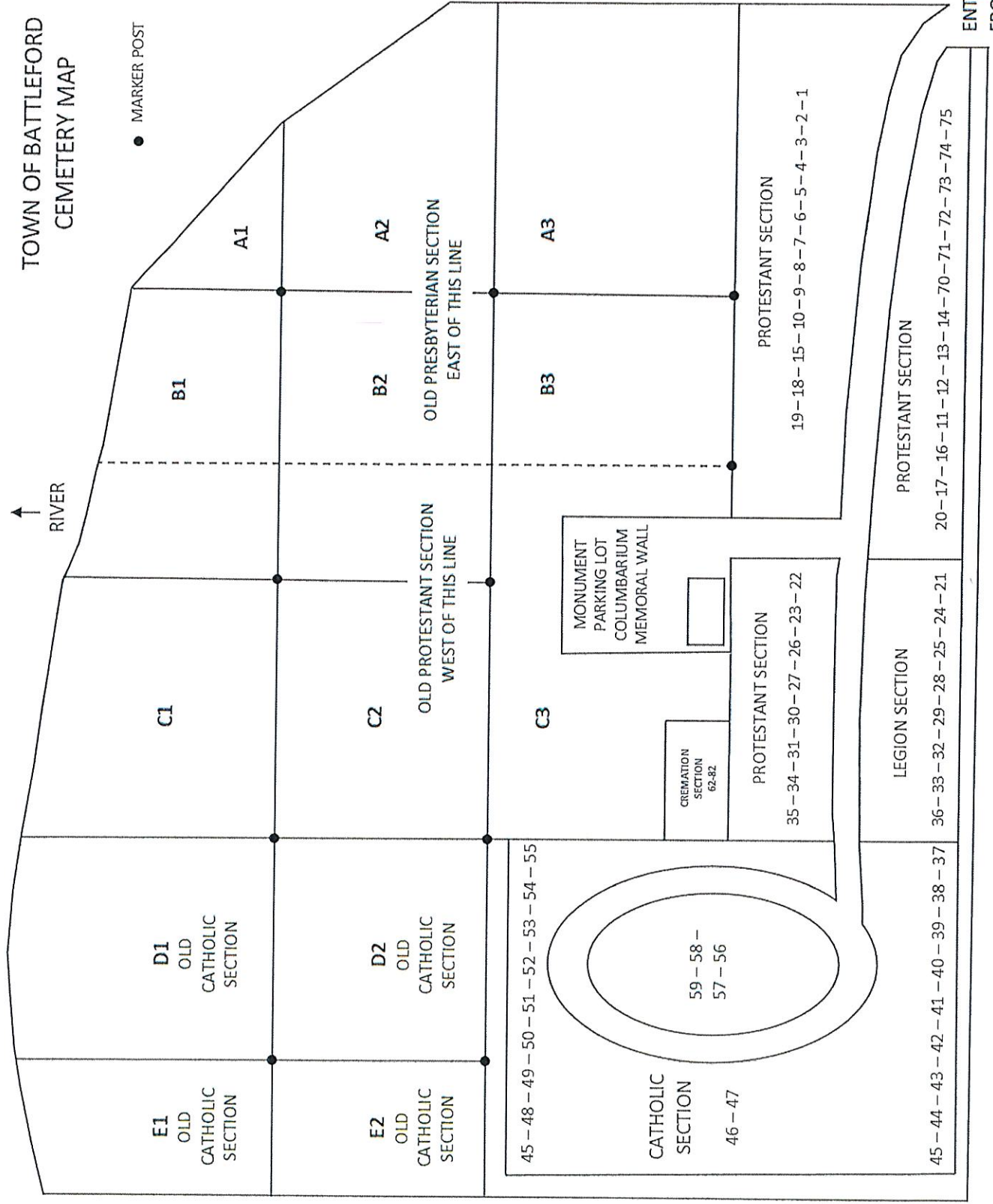


TOWN OF BATTLEFORD CEMETERY MAP

RIVER

● MARKER POST

ROAD
ALLOWANCE



Town of Battleford – Consolidated Cemetery Bylaw

TOWN OF BATTLEFORD –CEMETERY RATES (Bylaw No. 20-2013) - SCHEDULE "A"

<u>ADULT AND YOUTH (over 6 years of age):</u>		
Cost of Lot (Grave): Full Lot	Resident	\$500.00
	Non-Resident	\$900.00
Opening and Closing Costs		\$500.00
Added Rates:	Weekend / Stat. Holidays	\$255.00
	Overtime (Weekday after 4 pm)	\$185.00
<u>INFANTS (under 6 years of age):</u>		
Cost of Lot (Grave): 1 / 4 Lot:	Resident	\$250.00
	Non-Resident	\$465.00
Opening and Closing Costs		\$325.00
Added Rates:	Weekend / Stat. Holidays	\$255.00
	Overtime (Weekday after 4 pm)	\$185.00
<u>CREMAINS:</u>		
Cost of Lot (Grave):	Resident	\$250.00
	Non-Resident	\$475.00
Opening and Closing Costs		\$250.00
Added Rates:	Weekend / Stat. Holidays	\$200.00
	Overtime (Weekday after 4 pm)	\$150.00
<u>COLUMBARIUMS:</u>		
Cost of Single Niche	Resident	\$1,000.00
	Non-Resident	\$1,400.00
Opening and Closing Costs:	Weekday	N/C
	Weekend / Stat. Holidays	\$150.00
Companion Niche	Resident	\$1,000.00
	Non-Resident	\$2,000.00
Opening and Closing Costs:		
Weekday regular hours	1 st Opening	N/C
	2 nd Opening	\$100.00
Weekends / Stat. Holidays	1 st or 2 nd Opening	\$150.00
<u>MEMORIAL WALL SPACE:</u>		
Cost (Town installs only)	Bronze Plaque Only	\$275.00
	Max. plaque size (12" x 20")	
	Min. plaque size (12" x 12")	
<u>EXHUMATION-DISINTERMENT:</u>		
	Casket	\$900.00
	Cremaains	\$350.00
<u>PERMITS:</u>	(No Tax)	\$15.00
<u>TRANSFER FEE:</u>		\$50.00

All COSTS SUBJECT TO GST:

* Residents – Battleford Only

* Non-Residents – North Battleford & Area

* Social Services Clients

(no charge for plot or taxes, charged for opening and closing costs only)





TOWN OF BATTLEFORD
Cemetery Marker Regulations
(Updated April 2023)

1) **MARKERS:**

ONLY BRONZE AND GRANITE MARKERS ARE ALLOWED IN THE CEMETERY. No markers will be permitted that are manufactured of concrete, artificial stone, composite's, wood, tin, or iron.

Only **FLAT markers** are allowed in the **New Section** (Catholic, Protestant, Cremains, and Vet-Legion). Markers must be mounted on a concrete base with the base flushed below the ground and the marker flushed at ground level. (except the Vet-Legion Section, see below). Vases must be retractable to ensure the ease of ground-keeping maintenance.

All markers are to be installed at the head of the grave, on solid ground.
If more than one marker is installed on the same grave plot, the second marker will be installed directly below the first marker. No foot markers allowed.

2) The cost of cemetery permits for marker installation or other cemetery work is \$15.00 (no gst). Permit forms are available from Town Hall. Approval and payment must be obtained from Town Hall before the installation of the marker or other cemetery work commences.

3) Marker installations and other cemetery work are only permitted during regular hours Monday to Friday between 8:00 am to 12 noon and 1:00 pm to 4:00 pm from April 15th to October 1st each year.
No marker installations or other cemetery work will be allowed on a Saturday, Sunday, or Statutory Holiday(s).

The Funeral Home, Memorial Company, or Family Member must contact the Parks & Recreation Department at (306) 937-6216 during the above working hours to make the necessary arrangements for the marker installation and/or cemetery work.

The Funeral Home, Memorial Company, or Family Member must present their copy of the approved cemetery permit to the Parks & Recreation Employee who will then supervise to ensure the marker is stalled properly or cemetery work done according to the Town regulations.

4) The following items are **NOT ALLOWED** in the Cemetery:
Fences, borders, railing, curbs, coping, trellises, walls, hedges, decorative rock or bark, trees planted, flowers planted or grave coverings, slabs, gravel, artificial carpet, glass, pottery, metal containers, metal rods, statues, solar lights, ornaments, or wooden crosses.

5) All flowers are to be removed by the first Monday in October each year and vases are turned down to avoid damage in winter. **The Town reserves the right to remove and dispose of any flower arrangement(s) or non-permitted item(s).**

6) Animals are **NOT ALLOWED** in the cemetery.

7) All vehicle traffic must remain on the roadways.

Any questions, contact Town Hall at 306-937-6200 (92-23rd Street West).

MARKER SIZES / GUIDELINES:

(Adult Size Plots) New Section (concrete base and markers):

- (i) Granite markers must be installed within a concrete base.
- (ii) Bronze markers with a height of no more than 1" may be installed on top of the concrete base.
- (iii) The concrete base must extend a minimum of 3" beyond the edge of the marker on all sides and must be a minimum depth of 3" thick. The concrete base is to be installed level with the surrounding ground.

Single-size grave Marker - Maximum 30" long and 22" wide
 Concrete Base – Maximum 36" long and 28" wide

Double-size grave Marker - Maximum 50" long and 22" wide
 Concrete Base – Maximum 56" long and 28" wide

*Note: Marker sizes are dictated by grave size not occupancy. Single-size grave (1 plot), Double size grave (2 plots side by side).

Cremins and Infant Sections (concrete base and marker):

- (i) Granite markers must be installed within a concrete base.
- (ii) Bronze markers with a depth of no more than 1" may be installed on top of the concrete base.
- (iii) The concrete base must extend a minimum of 3" beyond the edge of the marker on all sides and must be a minimum of 3" thick. The concrete base is to be installed level with the surrounding ground.

Single-size grave Marker - Maximum 20" long and 18" wide
 Concrete Base – Maximum 26" long and 24" wide

Double-size grave Marker - Maximum 42" long and 18" wide
 Concrete Base – Maximum 48" long and 24" wide

*Note: Marker sizes are dictated by grave size not occupancy. Single-size grave (1 plot), Double size grave (2 plots side by side).

(Adult Size Plots): Vet- Legion Section marker guidelines:

A Concrete runner is provided for the installation of markers. **Note: The runner is only 12" wide.**

Single-size grave Marker – Maximum 22" long x 12" wide
Double-size grave Marker – Maximum 46" long x 12" wide

Only **flat** bronze or granite markers are permitted. Bronze markers shall be installed directly on the concrete runner provided. Granite markers shall be cut into and leveled with the concrete runner. Both markers shall be without a provision for a vase.

If there are two markers for one grave plot, the first marker is to be installed directly on the concrete runner. The second marker is to be installed in the ground; located directly below the concrete runner

Town of Battleford - Cemetery Marker Regulations

(Adult Size Plots): Old Section (concrete base and marker):

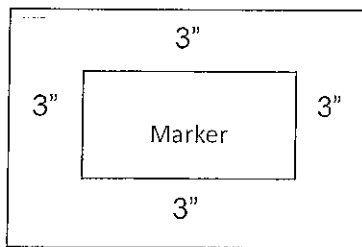
- (i) The concrete base must extend a minimum of 3" beyond the edge of the marker or sub-base of the marker and must be a minimum of 3" thick. The concrete base must be installed level with the surrounding ground.

Single-size grave	Marker – Maximum	30" long and 22" wide
	Concrete Base – Maximum	36" long and 28" wide
Double-size grave	Marker – Maximum	50" long and 22" wide
	Concrete base – Maximum	56" long and 28" wide

***Note:** Marker sizes are dictated by grave size not occupancy.
Single-size grave (1 plot), Double size grave (2 plots side by side).

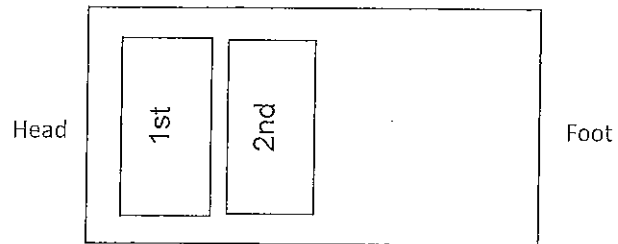
Upright markers may be allowed in the Old Section only if they complement the surrounding markers in the same area. All installations are subject to Council approval regarding the style, function, and manner of the existing installations.

Sample of marker & base size:



Concrete Base

Sample of 2 markers/ plot:







TOWN OF BATTLEFORD CEMETERY PERMIT APPLICATION

Box 40, Battleford, SK. S0M 0E0
 Phone: (306) 937-6200 Fax: (306) 937-2450
 Email: reception@battleford.ca

The Cemetery Bylaw requires that a permit be obtained and approved prior to a monument being installed for any and all work of markers **prior to the commencement of such work**. The Town will only install memorial wall and columbarium plaques, not cemetery grave markers. Funeral Home, Memorial Company or family are responsible to install the grave marker(s) as per Town Regulations and must contact Parks & Recreation Dept. at (306) 937-6216 (Monday to Friday 8:00 am to 12:00 noon & 1:00 pm to 4:00 pm) **before installation** of the marker(s). Cheques are made payable to Town of Battleford.

Print Name of Deceased – Surname/First Name
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Name of Applicant:	Mailing Address:	Date:
Signature of Applicant:	Email Address:	Phone Number:

Work to be performed by:	Mailing Address:
Date Marker Placed or Work Done	Email Address:

Application to:			
<input type="checkbox"/> Install Marker	<input type="checkbox"/> Remove/Replace Marker		
<input type="checkbox"/> Install Bronze Plaque on Memorial Wall	<input type="checkbox"/> Remove Marker Permanently		
<input type="checkbox"/> Make Alterations to Existing Marker			
<i>*Parks & Rec. Dept. must be contacted prior to commencement of such work.</i>			
Cemetery	Location	Material	Extras
<input type="checkbox"/> Protestant: <input type="checkbox"/> New <input type="checkbox"/> Old	Section: _____	<input type="checkbox"/> Bronze	<input type="checkbox"/> Vase Retractable
<input type="checkbox"/> Catholic: <input type="checkbox"/> New <input type="checkbox"/> Old	Lot: _____	<input type="checkbox"/> Granite	<i>Vet/Legion section are without provision for a vase.</i>
<input type="checkbox"/> Cremains		Type	Note:
<input type="checkbox"/> Legion		<input type="checkbox"/> Single size	Columbarium and Memorial Wall inscription specifications must be submitted for review
<input type="checkbox"/> Memorial Wall		<input type="checkbox"/> Double size	
<input type="checkbox"/> Columbarium Niche			

All Measurement in Inches Please	Length	Width	Height
Marker Size (see page 2 for allowable sizes)			
Base Size			

****Base is to be mounted flush with the ground; marker is to be encased in the base.**

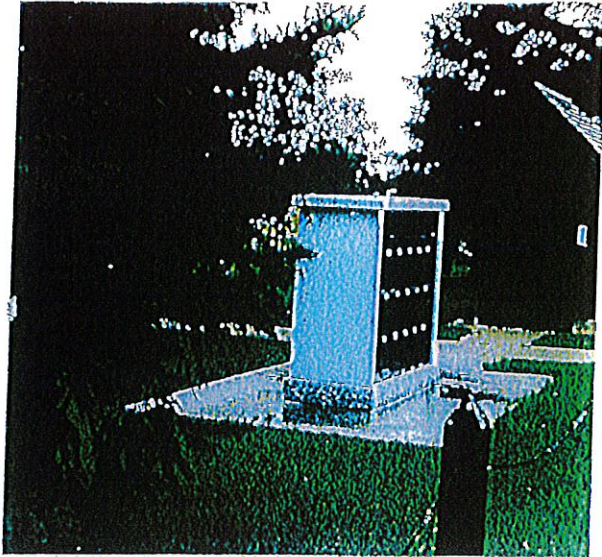
***Provide marker template or poof along with permit.**

The Section Below is for Office Use Only

Permit Fee: **\$15.00** Invoice/Receipt: _____ Approved Declined

Invoice Funeral Home/ Memorial Company: Yes No Office Clerk Signature: _____

Battleford Cemetery Columbarium



The Town of Battleford initiated the development of a Columbaria Garden at the Town Cemetery in the spring of 2013.

The beautiful granite Columbaria offers 48 niches measuring 12x12x14" that will accommodate up to two urns of cremated remains depending on size of urns (please ensure to check with Funeral Home first).

A 12x12" black granite door cover is included with the purchase of a niche on which you can memorialize the deceased. (Please see inscription specifications).

All niches are double sealed and bolted with tamper proof hardware assuring the utmost in security.

This interment garden will become a show piece over time as more columbaria are installed and landscaping is maintained.

Schedule of Fees (plus GST)

Resident:

Single niche	\$1,000.00
Companion niche	\$1,000.00

Non-Resident:

Single niche	\$1,400.00
Companion niche	\$2,000.00

Opening & Closing Costs:

1 st opening	No Charge
2 nd opening	\$100.00
Weekends (1 st or 2 nd openings)	\$150.00

* A maximum of 2 urns with a maximum of 3 remains allowed per Niche.
(1 companion urn -- 2 remains) & (1 single urn -- 1 remains)

* Niche size -- 12" high x 12" wide x 14" deep

Inscription Specifications:

Black granite door panel
Single or Companion Niche

Font style - Modified Roman

Family (sir) name	1-1/2" high
Family (first name & initial)	1" high
Dates	3/4" high
Inscription and/or pictorial engravings	3/4" high

* Please leave a 3/4" blank border around All four sides of the granite door panel.

For more information, call Town Hall at (306) 937-6200.

